Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**DNYANDEEP COLLEGE (SCIENCE AND COMMERCE)**
Name of the head of the Institution	**Dr. Umeshkumar Murlidhar Bagal**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02356660601**
Mobile no.	**8087291145**
Registered Email	**dnyandeepcollege@gmail.com**
Alternate Email	**dspm99march25@gmail.com**
Address	**A/p Morvande-Boraj, Tal. Khed, Dist. Ratnagiri**
City/Town	**Khed**
State/UT	**Maharashtra**
Pincode	**415709**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**Miss. Dhanashri Bhaskar Ambare**
Phone no/Alternate Phone no.	**02356660602**
Mobile no.	**8689855990**
Registered Email	**ambredhanashri@gmail.com**
Alternate Email	**dnyandeepcollege@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://dnyandeepcollege.org/NAAC/AQAR%20(2018-19).pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.dnyandeepcollege.org/NAAC/ACal2019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.04**	**2017**	**30-Oct-2017**	**29-Oct-2022**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**30-Jun-2013**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Celebration of Yoga Day	**21-Jun-2019**	**185**

	1	
Tree plantation in Boraj	08-Jul-2019 1	52
Anti Tobacco Awareness program	11-Jul-2019 1	190
two days Womens health checkup camp	18-Jul-2019 2	140
HIV AIDS Awareness Programme	14-Aug-2019 1	177
website creation Competition	18-Aug-2019 1	11
One day workshop on	22-Nov-2019 1	12
One day workshop on Avishkar	22-Nov-2019 1	220
One day workshop on Traffic Awareness	07-Dec-2019 1	200
One day seminar on Learn from Hack	10-Dec-2019 1	88
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File]()
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File]()
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Organized workshop on NAAC related (New Framework) Quality Assurance strategy

Conduct Corona Awareness Program

To promote students for computer app development

Organized workshop on Awareness about Gender Sensitization and Cyber Violence

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Career Guidance for students	College imparted Career guidance to students.
To organize faculty training / enrichment program	The following workshops were organized for faculty enrichment: 1. NAAC New Framework 2. "Swayam purn Aanand Ani Arogya" The following teachers were sent for training: * 3 teachers attended 2 days national Seminar on "Revised Accreditation Framework (RAF)" * one teacher attended FDP Personality and You * One teacher attended conference on " Globalization and Multilingual Languages education Policies
To organize student centric activities	1. Two days workshop on "Android App Development" 2. One day workshop on " Demat and Trading for Beginners" 3. One day workshop on "Website Creation" 4. Two days workshop on "Ethical Hacking"
To Promote Students for App development	52 Students were participated in Computer App Exhibition. Exhibition on Model Bank
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
GOVERNING COUNCIL OF DNYANDEEP	26-Feb-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to	No

assess the functioning ?	
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**22-Jan-2020**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The institute has the MIS System. The MIS system is used for the governance of the HEI. Different functions like managing and monitoring of the institutional data are carried out by the MIS system. This system is having different modules which we are using for the working efficiently are as follows 1.Academics 2) Attendance 3) Examination data 4) Pay Roll. 5) Account. 6) Library.7) Course Details**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Dnyandeep College of Science and Commerce, Morvande- Boraj offers these programmes viz. Bachelor of Commerce in English Medium, Bachelor of Science (Computer Science) and Bachelor of Science (Information technology).All the programmes taught in the college are affiliated to the University of Mumbai. It has well- built classrooms and necessary infrastructure along with well- equipped computer laboratories having 60 computers. The college has a playground with sports facilities and material to boost physical education and encourage a way for leading healthy life for the students. Our vision is "In the borderless Universe, the future belongs to the knowledge based societies." We at DSPM are committed to offer education for the residents of Konkan region mainly from rural area. To impart education for life encompassing excellence in knowledge, skills and behaviour through quality education by developing competency to face challenges of globalization of 21st century. Our institution has a proper mechanism for Planning and Delivery of the curriculum and documentation. All departments are required to implement the syllabus prescribed by the University of Mumbai. The Timetable Committee headed by the Principal and a senior Faculty Member draws up a detailed timetable which efficiently deploys the units of time for academic and co-curricular purposes as for example, theory, practical, tutorial, ICT, life-skill ,value education and add-on classes thereby ensuring a balance between the different types of engagement a student is expected to participate in. The institution makes academic calendar for teaching plan, holidays, starting of exam date, long vacation period and also dates for non-academic events e.g. Zep Mahotsav for students. It mentions the following details. The teaching plans consist of

detailed apportionment of the syllabus among all the faculties of a particular department. The apportioning is done democratically through discussion and deliberations among faculties in departmental meetings. Every teacher makes semester planning for his syllabus completion and displays it in classroom. Every teacher takes utmost care to complete the syllabus in time. The HODs ensure that the faculty has prepared Teaching Plans for each of their subjects. students are encouraged to meet faculty beyond classroom hours for doubt-clearing and curricular discussions. Extra hours are devoted to taking remedial classes after completion of internal examinations to bolster students' preparedness before University examinations. Every day teacher writes the diary of his/her daily teaching which is monitored by HODs. Our library plays an important role in the planning and delivery of the syllabus. If there are any changes in the syllabus, library takes immediate action by ordering Textbooks/Reference books as per the requirement of the concerned department. Some teachers prepare question banks for their syllabus. Before starting semester-end examination, college takes round exams for practice. Periodic meetings of IQAC take stock of the progress of teaching learning, among other things and meetings of the Department with Principal and parent-teacher meetings are other forums where progress of the delivery of curriculum are regularly monitored and necessary course corrections are initiated.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships

Nill	NIL	0

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Dnyandeep College of Science and Commerce has well-structured systems for collecting feedback from students and all stakeholders of the Institution. Our college is situated in a small village which is remote area, but the Institution gets feedback from all channels. The alumni Association of passout students was formed, those people are very actively participates in every activity of college. Some of them are working as Teachers/lecturers in our Institutions. They create a semblance of a family in our Institute. They contribute significantly to the overall development of the institution. The formal channel includes the online feedback through google form are taken from the students, parents, teachers and alumni. Students:-Students are the integral part of our institution. So their feedback is core part of this feedback work. Through google form the institution had sent questionnaire to the students about teachers, college campus, facilities provided by college, programs conducted in college etc. All students send feedback . The convener then submits the report to the higher authority. Parent: College also takes the feedback from parents through google form. Teachers Employee:: All teaching staff of College Institution gives their views about various issues relating to students in monthly meeting. Also they fill the questioners given manually to them for overall development of college. All the non-teaching staff also gives their suggestions and views about the development of college and also tells what changes should be required, what extra facilities should be provided in future. This all information is received from all the stakeholders of the Institution are presented in front of management for future planning. Management discuss about the suggestions and feedback received by them in their meeting and make required good changes to overcome the shortcomings and development of the Institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Information Technology	60	12	9
BSc	Computer Science	60	18	15
BCom	Commerce	120	38	27

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	51	0	12	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
12	10	3	6	0	3

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A mentors work is very wide ranging particularly in a college where a teacher is not only in a role of teacher but she or he is a friend, guide and to an extent has parental role. The college takes lot of efforts towards mentoring the students. Most of the students are from village areas as well as belongs to poor families, they are totally unaware of today's digital technology world and lack proper information about future opportunities. So our college staff mentors the students at their best. There are following types of mentoring systems in practice: 1) Principal of the college with HODs of all the departments and teachers guide to parents and students regarding proper course selection and career opportunities. 2) Teachers are compassionate to their students. They conduct meeting with their students at specific time intervals for discussing their progress and issues and provide solutions for their problems. If the problems are at the management level they are conveyed to the Principal. All the mentors take utmost efforts to solve students' issues. They also encourage students to take active part in extracurricular activities. 3) In addition to this Parents Teacher Scheme is being implemented in the institution from last several years. Each teacher is a parent of 18 to 20 students assigned to him or her. Monthly meeting is held with the students where personal and academic issues are discussed and best solutions are provided. The Convener submits the report of the concerned meeting and appropriate action is taken on that problem by the college. 4) If students are having some personal problems, the same are discussed under counselors' sessions. 5) Department level mentoring is done by teachers and teachers provides the one-to-one mentoring to all student and try to solve the problems of mentee. The mentee can call to teacher any time if he/she is facing a problem. 6) As graduate level students require more support and guidance for their career, the institution is having Placement or Employment Guidance cell. It purely provides assistance as well as guidance to the students. Various training programs as well as workshops are arranged to develop their skills which makes the students industry ready. 7) The massive organized activities include NSS- National Service scheme, DLLE – Department of Lifelong Learning and Extension which open excellent opportunities to our students by organizing fragmented activities like social activities, sports, cultural activities and many more. This helps our students to develop social and moral skills and overall personality of students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
236	12	1:20

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	15	1	1	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr. Umeshkumar Murlidhar Bagal	Principal(in-charge)	Akhil Bhartiy Sankrit Olympiad Pariksha

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	1S00251	1	17/10/2019	25/11/2019
BSc	1S00253	3	17/10/2019	25/11/2019
BSc	1S00151	1	22/10/2019	25/11/2019
BSc	1S00153	3	19/10/2019	25/11/2019
BCom	NIL	1	19/10/2019	25/11/2019
BCom	NIL	3	19/10/2019	25/11/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

To ensure continuous improvement of efficiency and effectiveness in assessment of Teaching, Learning and Evaluation Processes and quality of students, Institute has introduced initiative in carrying out the reforms/changes in CIE as follows: • As per the University guidelines, internal assessment for each semester is conducted on MOODLE. Timetable of the examination is displayed approximate two weeks before the examination. This exam is conducted in MCQ pattern and question papers are uploaded on system. Every Student use their credential for that exam which is generated by Exam department. Result is generated automatically from the system. On the basis of result students are classified in three groups (Slow learner, Advance Learner and Average Learner) and respective action is taken for that students. • Also the departments uses various strategies to evaluate the students periodically, Each department conducts tests , Seminars, practice Tests, Presentations, Group discussions, Oral questions in classrooms, Case studies and Assignments. Records are maintained at the departments and the faculties discuss the result with their students and feedback is given for improvement.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As per the Calendar of the University, the Institution prepares its academic calendar at the beginning of the semester. The calendar is then displayed on

notice board in the staffroom for the teaching staff. It is provided to students and their parents with prospectus. The calendar is highlights specific Utilization of the day with colour scheme. The calendar shows • Teaching days with numbering • Sundays • Holidays • Admission dates • Celebration Days • Term End Examinations Days • Days for events of all the committees All the activities are closely monitored and corrective actions are taken.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.dnyandeepcollege.org/NAAC/Outcome.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1S00156	BSc	Computer Science	14	14	100
1S00256	BSc	Information Technology	17	17	100
2C00146	BCom	Nill	52	52	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.dnyandeepcollege.org/NAAC/SSS%202019-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nill	Nil
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	NIL	0	0

View File

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nill	0	NIL	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	0	0	NIL

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	16	3	0
Presented papers	1	1	0	0

Resource persons	0	0	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Tree Plantation	Grampanchayat Nigade- Boraj	3	49
HIV AIDS	Red Rebbon Club	9	168
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
	View File		

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Department of Lifelong Learning and Extension	D.L.L.E.	Second Term Training Programme	3	70
Department of Lifelong Learning and Extension	D.L.L.E.	National Voters Day	12	109
Department	D.L.L.E.	Kranti Din	10	124
Department of Lifelong Learning and Extension	D.L.L.E.	Hutatma Diwas	8	124
Department of Lifelong Learning and Extension	D.L.L.E.	Frist term Introduction Programme	2	70
Department of Lifelong Learning and Extension	D.L.L.E.	Constitution Day	10	127
National Service Scheme	N.S.S	Campus Cleanliness	3	5

National Service Scheme	N.S.S	HIV AIDS Awareness Program	2	90
National Service Scheme	N.S.S	Anti-Tobacco program	2	189
National Service Scheme	N.S.S	Tree Plantation	3	48
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange Programe	faculties of Both Colleges	Institute	365
Student Exchange program	faculties of Both Colleges	Institute	365
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	0
[View File]()					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	0
[View File]()			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
11.64	11.64

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing

Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
e-granthalaya	Partially	3.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	781	69867	491	50000	1272	119867
Reference Books	326	78967	520	90000	846	168967
e-Books	62	25000	0	0	62	25000
Journals	46	61092	0	0	46	61092
e-Journals	49	6000	0	0	49	6000
Digital Database	0	0	0	0	0	0
CD & Video	50	1200	2	1500	52	2700

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Ms. Dhanashri Ambare	Geographical Information System	PPT	01/01/2020
Mrs. Hemlata Ingavale	Imperative Programming	PPT	01/01/2020

[View File](#)

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	63	3	1	0	0	5	3	4	0

Added	0	0	0	0	0	0	0	0
Total	63	3	1	0	0	5	3	4	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	[Nil](#)

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
6.27	**6.27**	**4.12**	**4.12**

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Management of the college accords top priority to the holistic development of the students, as enshrined in the Vision statement of the college. There is optimum utilization of the physical, academic and support facilities available. Stock verification of inventory is done annually, and suitable additions carried out, in accordance with the need in classrooms and laboratories. The college office and every department are having computer facility to speedily complete the work in time. The Library Advisory Committee monitors the developments in the library, and meets annually to suggest new initiatives and purchases. Staff and students record their recommendations and suggestions for the availability of books and journals, based on which action is taken. The sports courts, grounds, indoor stadium and physical fitness center are maintained and upgraded as per requirements. These facilities are open to the staff and students. In addition these facilities host various Intercollegiate and State level matches. The management employs contract staff to maintain the available facilities.
https://www.dnyandeepcollege.org/NAAC/Policies.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	**Nil**	**0**	**0**
Financial Support from Other Sources			
a) National	**1) Rajarshi Chhatrapati Shahu Maharaj Shikshan Shulkh Shishyavrutti**	**5**	**36919.5**

	Scheme (DHE) 2) Post-Matric Tuition Fee and Examination Fee - Freeship(SJD) 3) Post Matric Scholarship to VJNT Students 4)Tuition Fee and Examination Fees to VJNT Students		
b)International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Workshop on Website Creation	07/01/2020	31	Mr. A.V.Kulkarni
Demat and Trading for beginners	07/01/2020	30	Induind Bank
Two days workshop on Android	20/12/2019	33	Mr. rahul Ogle
Seminar on Learn from Hack	10/12/2019	84	Mr. Abhijit More
Workshop on Avishkar	22/11/2019	209	Dr. Shyam Joshi
FIT Programme	29/08/2019	81	College
Website Creation Competition	18/08/2019	11	College
HIV AIDS Awareness Programme	14/08/2019	168	Red Ribbon Club
Two days womens health checkup camp	18/07/2019	140	Dr. Anjali Bal
Yoga Day	21/06/2019	185	Mr. Mandar Bhosale
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2020	Career Guidance lecture for TY Students.	0	80	0	0
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	0	0	NIL	0	0
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	1	B.Com	Commerce	NIL	Fashion Designing
2019	1	B.Com	Commerce	NIL	CA
2019	13	B.Com	Commerce	NIL	MBA
2019	11	B.Com	Commerce	NIL	M.Com
2019	6	B.Sc.	Computer Science	NIL	M.Sc.C.S.
2019	1	B.Sc.	Information Technology	NIL	MBA
2019	2	B.Sc.	Information Technology	D.B.J.College	M.Sc.Information Technology
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0
GATE	0
GMAT	0
CAT	0
GRE	0
TOFEL	0
Civil Services	0

Any Other	0

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Patriotic Song Singing Competition	Tahesil Level	14
District Zonal Inter College Youth Festival University Of Mumbai	Zonal Level	36
Annual Sports	Organization Level	150
Balika Din	Organization Level	15
Mahatma Gandhi Birth Anniversary	Organization Level	10
Kranti din(Group Singing Competition)	Organization Level	36
Kargil Dowas	Organization Level	96
Freshers party	University Level	238
Gurupaurnima Prgramme	Organization Level	201

View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	Nill	Nill	Nill	Nill	NIL

View File

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

While selecting student council in our college, we consider three sections that is Commerce, Computer science and Information technology, from each stream, we invite all the representatives like class representative, cultural representative, sports representative as well as NSS representative, WDC representative, DLLE representative and two ladies nominations from principal these students are selected on the basis of their academic performance in their last years Examination e. g. the class representative is nominated from first ranker of the previous year examination. The representatives of other departments are nominated by the respective Head of the section on the basis of their performance and leadership quality. In the first orientation meeting of the student council their role and information of whole college and the activities is given to them and expected their co-operation in conducting whole yearly activities and allotment of their roles is conveyed. While electing GS of the college Democratic way of election is followed all are given equal opportunity for the GS election. The interested candidates are given opportunity for their campaigning to convince the voters to vote. Desired candidate of GS convey their planning for the betterment of students and how they are going to represent and work as GS transparent. Then by election procedure the candidate who gains high votes is declared as GS of the college

with the help of various section representatives. under leadership of GS every month the meeting of students council is conducted with principal and HODs to resolve their problems and planning and suggestions of student support activities. students council plays very active and important role in college development. But this year Student Representative is not elected because of the process of Maharashtra University Act of 2016 amendment.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

60

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Examination Department: • The college constitutes an Examination Committee which is comprised mostly of head of the Departments. The Committee conducts several meetings throughout the year to manage the process. • In each semester the committee meets to discuss and prepare the time table for the semester end and ATKT examinations. The work is allotted to different members. E.g. printing of papers, preparing the timetable, sitting arrangement, List of supervisors etc. • Then the committee arranges orientation for the new teachers. They are given instructions about the system • A notice about the disciplinary code for the students is circulated. • The clerical staff manages the printing and distribution of Hall Tickets of the students • CAP is arranged for the teachers. • Result is prepared by the committee. The committee discusses the results and measures to improve the results if necessary Principal Level Principal is the member secretary of the governing body and chairperson of the IQAC. The Principal in consultation with the Teachers of different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the governing body, the IQAC and the teachers of the college. • Internal Quality Assurance Cell (IQAC) • Library Management Committee • NSS Committee , Extension Activities Students Welfare Committee • Annual Prize Distribution Committee • Prospectus Committee • Website Development committee • College Annual Magazine Committee • Environment Awareness ,Green Audit and Garden committee • Alumni Association Monitoring Committee • College Students Monitoring Committee • Sports Committee • Educational Tours, Result Analysis, Students Seminar and project committee • Time Table Committee • Admission Committee • WDC • Cultural Events Committee • Fund Generation Committee

6.1.2 – Does the institution have a Management Information System (MIS)?

	Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	• Advertisement using Newspaper, pamphlet distributions, flex, phone call, campaigning etc.
Industry Interaction / Collaboration	• The college constantly makes efforts to provide information regarding campus interview For present and past students. • College organized 3 days entrepreneurship workshop on how to start up business. • To provide ongoing active learning, all the specializations organize visits and industrial tours. This interaction with the industry results in student learning, through observation, various techniques/processes as well as assists in upgrading their knowledge. • The visiting high quality faculty to teach on a clock hour basis when needed.
Human Resource Management	• Active involvement of Faculty in administrative, extra and co-curricular activities. • Women Development Cell • Internal Complaint Committee • Employees ' Provident Fund' for support staff on contract basis • Encouraging staff members for research • Provision of study leave for research by Management
Library, ICT and Physical Infrastructure / Instrumentation	Library Automated library Information and Computer Technology: Public Wi-Fi in the entire campus both for students and faculty Smart Board Projectors in 3 class rooms Existing 3 computer labs are used by all departments. Physical Infrastructure/Instrumentation: • All the Basic Infrastructure required to run the institution has been insured. • Instruments/items on frequent intervals are serviced and procured as per requirements of students. • Maintenance of Lab/Class Rooms/Fans/Lights is taken due care of, at frequent intervals. Water Coolers with a modern filtration system have been installed on each floor for the use of students. • Green Boards have been installed in most of the Class rooms.
Research and Development	Teachers are given financial assistance for participating in workshops/seminars and professional development programmes Students are

	encouraged to participate in AVISHKAR
Examination and Evaluation	The CAP centre in our college extends the service to other colleges Conduct of Graduation Ceremony after Degrees are issued by the University
Teaching and Learning	o Establishment of the course plan for every subject well before the commencement of each semester along with the course hand-outs which are made available to all students on the start of the academic year o Teachers are encouraged to use eLearning resources like LCD Projectors. o Teacher's study materials [Soft copyPPT slides/PDF presentation] ARE shared with students o Organizing conferences, seminars, workshops and guest lectures o Remedial classes are arranged for the students requiring additional help. o Establishment of the course plan for every subject well before the commencement of each semester along with the course hand-outs which are made available to all students on the start of the academic year o Teachers are encouraged to use eLearning resources like LCD Projectors. o Teacher's study materials [Soft copyPPT slides/PDF presentation] ARE shared with students o Organizing conferences, seminars, workshops and guest lectures o Remedial classes are arranged for the students requiring additional help.
Curriculum Development	Subject Experts from other institutes provide necessary guidance to students. The teachers are encouraged to participation in curriculum development seminars/workshops. Necessary changes are made according to feedback received from alumni's and corporate Personnel

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Examination	The CAP centre in our college extends the service to other colleges. Online university paper checking. Conduct of Graduation Ceremony after Degrees are issued by the University
Finance and Accounts	The office uses software to manage the Finance and Accounts

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/	Name of the	Amount of support

		workshop attended for which financial support provided	professional body for which membership fee is provided	
2019	Mr. Sitarampan Jamkar	CDC Workshop	College	605
2019	Mr. Sitarampan Jamkar	Avishkar College Student election seminar	College	600
2019	Dr.Hunny Vinchu	CDC Workshop	College	605
2019	Dr.Hunny Vinchu	NAAC sponsored 2days National seminar on "Revised Accreditation Framework"	College	900
2019	Miss. Dhanashree Ambare	CDC Workshop	College	605
2019	Miss. Dhanashree Ambare	NAAC sponsored 2days National seminar on "Revised Accreditation Framework"	College	900
2019	Dr.Umeshkumar Bagal	Continuation Affiliation ,MKCL seminar	College	1185
2019	Dr.Umeshkumar Bagal	NAAC sponsored 2days National seminar on "Revised Accreditation Framework"	College	900
2020	Dr.Umeshkumar Bagal	Conference	College	845
2019	Miss.Chanderi Chavan	Avishkar College Student election seminar	College	600
		[View File]()		

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme	Title of the administrative training programme	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

	organised for teaching staff	organised for non-teaching staff					
2020	One day workshop on NAAC related(New framework) Quality Assurance Strategy	Nil	16/01/2020	16/01/2020		12	3
2020	IPPB camp (Awareness about Indian Post Payment Bank)	Nil	29/01/2020	29/01/2020		12	3

View File

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP Personality and You	1	16/05/2020	16/05/2020	1
FDP College management and online content creation tools	1	30/04/2020	02/05/2020	3

View File

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	11	4	3

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The institution gives recommendations to the teachers who seek loans from the banks Duty Leave: For Participation in Seminars, Conferences, and Workshops. • Medical Leave • Employee Provident Fund Scheme • Organized stress management programme •	Medical Leave • Employee Provident Fund Scheme • Organized stress management program • Flexi-timings are permitted on days when staff require a short time off for urgent personal work.	Instalment facility for the Fee paying students from economically weaker • section • Concession in attendance in case of medical emergencies • Organize carrier guidance lecture for students. • College organized public speaking program to encourage student. •

Flexi-timings are permitted on days when staff require a short time off for urgent personal work.	**College Organized Carrier guidance lecture for T.Y. students.**

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, Institution conducts internal and external financial audits regularly. Every year, a financial audit is done through the Chartered Accountants.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	**0**	**Nil**

[View File](#)

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	**No**	**NIL**	**No**	**NIL**
Administrative	**Yes**	**C.A.(Umesh Lovalekar Company) Ratnagiri**	**No**	**NIL**

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Periodic Parent – Teacher meetings department wise is conducted at the College, The Parents , Students, Faculty come together to discuss the common issues and specific issues which are recorded and action taken report of the previous meetings are presented. This system serves as a platform for Continuous quality improvement in all aspects of the College. Parent meetings are organized: For orientation to the All level. Matters related to the course, discipline expected and facilities offered are discussed Parent – teacher meetings on a one-to-one basis are held in case of any issues such as poor attendance, conduct problems, academic difficulties

6.5.3 – Development programmes for support staff (at least three)

One day workshop on Swayampurn Aanand Ani Aarogya One day workshop on NAAC Related (New framework) Quality Assurance Strategy IPPB Awareness Camp for Staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

NIL

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	**Yes**

b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Workshop on avishkar	22/11/2019	22/11/2019	22/11/2019	220
2019	Workshop on traffic awareness	12/07/2019	12/07/2019	12/07/2019	200
2019	Seminar on Learn from hack	12/10/2019	12/10/2019	12/10/2019	88
2019	Two Days Workshop on Android	20/12/2019	20/12/2019	21/12/2019	37
2020	One day workshop on NAAC related Quality Assurance Strategy	16/01/2020	16/01/2020	16/01/2020	20
2020	IPPB camp	29/01/2020	29/01/2020	29/01/2020	17
2020	Two Days Workshop on Ethical Hacking	17/02/2020	17/02/2020	18/02/2020	33
2020	Career Guidance Lecture for TY students	21/01/2020	21/01/2020	21/01/2020	30
2020	Computer Exhibition	14/01/2020	14/01/2020	14/01/2020	254

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
2 Days Women Health Checkup Camp	18/07/2019	19/07/2019	274	0
Gender Sensitization & Cyber Violence	03/01/2020	03/01/2020	120	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
College meet its electricity needs from two sources i.e. Solar energy and MSEB. Solar energy is used for whole day tilll the sunset. Then MSEB electicity is used for if required at night time. Out of the total electricity requirement approximately 80 electricity is generated and used from solar energy whereas 20 is supplied by MSEB. About Rs. 10,000 is saved by using solar energy. This helps the institution to be cost efficient and attend environment sustainability.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0
Scribes for examination	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	0	08/07/2019	1	Tree Plantation	No	52

View File

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for Non-teaching staff	10/06/2019	1) To maintain all files pertaining to the office of the Principal 2) To receive all correspondence pertaining to the office of the Principal 3) To circulate correspondence pertaining to the office of the Principal. 4) To fix up appointment of staff, faculty and students with the Principal. 5) To fix up appointment of the visitors with the Principal. 6) To keep inward and outward register of correspondence of the office of the Principal. 7) To maintain consumable register and dead stock registers pertaining to the office of the

principal. 8) To maintain records of snacks and tea provided to the visitors, guests and ensure prompt payment of the same. 9) To do secretarial work of the principal. 10) To receive email of the principal's office and promptly action the same. 11)To maintain record of Local Managing Committee, Governing ?Body, and Academic Advisory Body and such other committees constituted by the Principal 12) To maintain diary of the principal pertaining to his office. 13) To supervise cleaning and maintenance of principal's office and premises. 14) To supervise working of the attendants attached to the principals office. 15)Attend Incoming Out going Telephone Calls. 16)Take note of important calls and convey the message to the concerned. 17) Counseling of students for admissions as per their requirements maintain the record for the same. 18)Forward daily reports for information to the concerned authorities. 19)Records of all incoming calls outgoing calls in separate register and forwarding to authorities. 20)Maintainance of all telephone instruments. 21)Payment of telephone bills in respective office. 22)Messages received from PRES/Government office/parents/University/DTE/AICTE should be recorded forwarded through phone or by writing a note to the concerned authorities/ individuals. 23)To receive guest,

			visitors courteously direct to the same to the concern officers. 24)Any other duties assigned by the Director superiors from time to time.
Code of Conduct for Students	10/06/2019		The students are informed about the code of conduct at the time of admission when prospectus is issued by the college along with form. In it there is a underwriting duly signed by the students to obey and follow the code of conduct given by the college. All the students have to gather for assembly where National Anthem and University song is sung by everyone before commencement of lectures. The students are aware of the decorum to be followed in the classroom. The Students have underwritten voluntarily to not use mobile phones in the college premises strictly. Also the use of automobiles is restricted for students so that the campus remain environment friendly. The students attend all the national programs held by the college during the academic year.
Code of Conduct for Teachers	10/06/2019		1.Teaching and ensuring attendance of students as per University norms.2. Planning and implementation of instructions received from Head/principal. 3. Student's assessment and evaluation. 4. Developing resource material for teaching and learning. 5. Extension of services to the industry and community. 6. Continuing education activities. 7. Co?curricular and extra?curricular

| | | | activities. 8. Students counseling/ mentoring scheme implementation. 9. Publication of research papers, at least one in a semester. 10. Participate at least in one seminar/c onference/workshop in an academic year. 11. Participation in departmental administration. (Lab Management) 12. Shall become member of at least two relevant professional bodies at his/her own cost. 13. Contribute to the activities sustaining accreditation of the institute. 14. Assist in summer and final placement activities. 15. Examination work pertaining to College University such as organizing supervision and assessment etc. 16. Arrangement of remedial classes. 17. Generation of resources from various funding agencies. 18. Upgrading of qualifications. 19. Writing of books monographs. 20. Any other duties assigned by the Management and Principal from time to time. |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Swayam Purna Anand and Arogya	24/10/2019	24/10/2019	12

View File

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Anti Tobacco Program: On 11th July 2019, 179 students from F.Y. B.Sc(CS IT), S.Y. B.Sc(CS IT), T.Y. B.Sc(CS IT), F.Y. B. Com, S.Y.B. Com and T.Y.B. Com and 11 Teaching and Non Teaching Staff participated in the activity under the guidance of Dr. Umeshkumar Bagal College Campus Cleaning Activity: On 28th August 2019 5 students and 2 teachers participated in College Campus Cleaning Activity. Students got motivated about the cleanliness drive and perform the activities related to the cleanliness in college campus. All the students and teachers put forward on the mission of cleanliness drive and banned on plastic usage and supported to each other with great efforts.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Practice-I Title of the Practice: User Feedback Practice through suggestion boxes Goal of the practice: To maintain suggestion Box to get User feedback on various services provided to them. To evaluate the feedback forms or letters to improve library services. Streamlining or focusing the services with modifications, if any to meet the User needs. The Process: Library is a service center to support the teaching, learning and research needs of the users. Apart from providing regular and routine services, it is necessary to provide new and improved services. It is necessary to get feedback on the regular and new services from the Users to streamline or modify to suite to the requirements of the end users. The feedback forms or letters are opened every day by the Reader Services Section to evaluate them to take further decisions in the matter. Impact of the practice: User satisfaction levels have increased. The informal feedback from the users in the form of dialogue also helped to correct or modify certain procedures that helped them. User interaction is encouraged by all the sections on informal basis and this has improved the functioning and activities in the library. Resources required: A feedback box near the entry point of the library. The Reader Services Section to open this box regularly to take decisions at their level or at a staff meeting based on the issues. Regularly scheduled meetings of Section Heads to discuss the issues. Practice-II Title of the Practice: Blood Donation Service Objective: ? Creating the consciousness of valuing voluntary services. ? Inculcating in the young minds about their voluntary actions which will save or change the life of an unknown person or sector. ? Awareness of indispensable voluntary donation of blood at crucial times to save lives. ? Importance of precious, spontaneous, volunteering proclivity of donating blood thus making oneself humane. ? Promoting the same congenial spirit in the peer group. ? Assuring the availability of any group of blood and their components to the needy people at any time. The context Now the need of blood has been increasing every moment of a minute. It is required during the emergency occasions like accidents, surgeries, to cure the chronic illness and also in the treatment of cancer and the like. The noble act of donating blood periodically is a great human gesture. The message that donating blood voluntarily is an important part on humans to express their concern or caring for the lives of other. In this fast way of living life, regular voluntary and healthy blood donors are needed in large numbers to make generous blood donations. It is a great humanitarian service to assure the hospitals, multi – specialty to a PHC in a remote village that the required amount of blood of all groups available at a call even in odd hours Life is precious but saving that life is adorable. The Practice Students enthusiastically come forward to donate their blood to the needy in regular intervals. Apart from these organizations the college NCC and NSS units organize Blood Donation Camps. The volunteers of these units maintain a list of Blood donors with their blood groups. They act spontaneously and readily make all the arrangements in supplying the right group of blood to the people who are in need of it. Neither the volunteer or the donors never accept any kinds of monetary benefits. But these people are well treated by the agencies and the relatives of the needy persons by offering them transport or refreshments. The clubs encouraging the gesture of these donors and volunteers by giving certificates. Teachers in their turn make the whole class appreciate their services. This kind of healthy practice motivates the other students also. Evidence of success: A leader can always be a doer. Similarly our Principal, staff both teaching and non-teaching have donated blood profusely whenever required. They are role models. Through these kinds of healthy practices many students got enlightened about the importance of blood donation. Problems Encountered: Still, the voluntary organizations and the volunteers of our college combat with the conceptualized minds of most students. Many students do not have the basic or clear thought about the importance and use of blood

donations. They have their own pre-conceived notions about blood donating. If anyone donates blood, the quantum of blood in the body decreases some donors will get high blood pressure because of the decrease of blood. It will take time for them to carry on their day to day regular domestic and habitual activities. There will be an increase in body weight. In many occasions the parents act negatively though their sons or daughters willingly come forward for blood donation. Students who have donated blood are given adequate nutritious food and sufficient rest. Even if they want to go home they are permitted. They are taken care by the college authorities in many ways.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.dnyandeepcollege.org/NAAC/Best%20Practice2019-20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college has a diverse demographic set up wherein the girls' learners (55) are dominated. These learners are the first learners in the family. The college considered them as an asset which made the institution to bring the holistic development amongst them. The college consistently addressing the needs of these learners by forming inclusive set of policies to bring them in the mainstream of learning that eventually results into making them comfortable in the process of learning. The college has taken strategic decisions to provide the infrastructural learning resources in such a way that these learners must attract and participate spontaneously in the learning process. The college has undertaken various measures to suffice the needs of these learners like introduction of value added courses, parent-teacher scheme, mentor-mentee scheme, learner centric -curriculum and friendly teaching on one side and infrastructure and learning resources with modern gadgets on the other side. In recent years we do increase our female Students ratio as well as female teaching staff. Vision: To enrich the learning experience through availability of modern Infrastructural Learning Resources. Functions: On college and university campuses, the division of student affairs provides services to students and supports the educational mission of the institution. These services may include academic support services, academic advising, admissions, alcohol and drug education programs, career services, campus ministries, community service and service learning, counseling, financial aid, food services, fraternities and sororities, health centers, housing and residence life, multicultural programs, orientation, recreational sports, student activities, student discipline, and wellness programs. A. Safety Security: The institute has taken the following safety security measures 1) The Institution as high quality CCTV cameras installed all over the campus to track the activity of every student thus ensuring their safety inside the campus. 2) The Institution has a special cell called student grievances redressal cell (SGRC) through which it addresses the student's grievances related to academic and non-academic matters, such as assessment, victimization, harassment by colleague students or teachers etc. 3) Fire Extinguisher is very essential where student's gatherings are large. Labs are the places where a large number of students work with equipment's carrying a considerable amount of current and high voltages. B. Counselling: A well-defined mentoring system practised in the Institution. In this system each faculty will be a mentor for a group of 20-25 students. These faculties will continue to be mentors for the same group of students till their graduation. C. Common Room: The institution provides a common room in the form of a ladys lounge which is effectively used by all lady faculty members and girls students. It provides a quiet and relaxing environment for lady faculty members and girls students when they are sick. It

includes a rest room, resting cots, napkin vending machine, napkin destroyer. Year Male Female 2015-16 131 130 2016-17 120 166 2017-18 119 185 2018-19 128 182 2019-20 106 130

Provide the weblink of the institution
https://www.dnyandeepcollege.org/NAAC/Institutional%20Distinctiveness2019-20.pdf

8.Future Plans of Actions for Next Academic Year

1. Job oriented skill development courses. 2. Educational planning regarding new education policies. 3. Arrangement of campus interviews and skill courses. 4. Personality development courses. 5. Making more sports facilities. 6. Starting latest computer related Add-on courses. 7. Encouragement of faculty and students for more research works. 8. Arrangement of more Workshops, Seminars and conferences for betterment of students and staff. 9. Increasing social activities to know the grassroot realities and making students aware about socio-economical conditions of the vicinity. 10. Developing Entrepreneurship among the students.